

# Accident Report Form



*Affiliated to the Club Cricket Conference, the Hertfordshire County Cricket Association  
and the Middlesex Cricket Association  
Member of the Saracens Hertfordshire Cricket League*

Site where the accident occurred			
Name of person in charge of the session/competition			
Name of the injured person			
Address of the injured person			
Date and time of incident/accident	:	am/pm	/ /201
Nature of the incident/accident			
How & precisely where did the incident/accident take place. What activity was taking place (eg training game, getting changed)			
Give full details of action taken (including first aid treatment, and the names of the first aiders.			
Were any of the following contacted	Police Ambulance Parent/Carer	Yes <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
What happened to the injured person following the incident/accident			

All the above facts are a true and accurate record of the incident/accident

Full Name

Signed

Date


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League/ClubSafeguardingOfficer: GeoffPierson, 07875114620, cwos@southgatecompton.com

# Guidelines for Dealing with an Incident or Accident



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- Stay calm but act swiftly and observe the situation. Is there any danger of further injury?
- Listen to what the injured person is saying
- Alert the first aider who should take appropriate action for minor injuries
- In the event of an injury requiring specialist treatment, call the emergency services
- Deal with the rest of the group and ensure that they are adequately supervised
- Do not move someone with major injuries. Wait for the emergency medics.
- Contact the injured persons parent/carer
- Complete and incident/accident report form and hand to the Club Welfare Officer

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