

# Constitution and Rules



*Affiliated to the Club Cricket Conference, the Hertfordshire County Cricket Association  
and the Middlesex Cricket Association  
Member of the Saracens Hertfordshire Cricket League*

## 1) TITLE AND STATUS

- 1.1 The name of the Club shall be **SOUTHGATE COMPTON CRICKET CLUB**, hereinafter called the Club.
- 1.2 The Headquarters of the Club shall be at The Pavilion, Hadley Field, Chalk Lane, Cockfosters, Barnet, Herts, EN4 9HJ
- 1.3 The Club colours shall be dark blue, light blue and white.
- 1.4 The Club shall be affiliated to Southgate Old Scholars Association, hereinafter called The Association.
- 1.5 The Financial Year shall end on October 31<sup>st</sup> or such date as shall be determined from time to time by resolution of a General Meeting.
- 1.6 The objects of the Club are to provide facilities for members for the playing and enjoyment of the game of cricket and also to further social and recreational activities amongst members and their families and other like minded cricket clubs.
- 1.7 To ensure a duty of care to all members, the club has adopted and is implementing the ECB 'Safe Hands - Cricket's Policy for Safeguarding Children' and any future versions of the Policy
- 1.8 The club has adopted the ECB Equity Policy

## 2) MEMBERSHIP OF THE CLUB

- 2.1 The Membership of the Club shall consist of:

- (a) Playing Members
- (b) Social Members
- (c) Colts Members

In addition, the Annual General Meeting of the Club shall be empowered to appoint a President and Vice-Presidents, who may also be playing or social members

- 2.2 Membership of the Club shall be open to all, irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status and sexual orientation. Players, members, officials, supporters and employees are prohibited from making racially abusive comments and actions against fellow players, officials, members, supporters and employees. Failure to comply with this instruction will result in disciplinary action being taken against the offender as specified in this Constitution in Rule.
- 2.3 To become a member of the Club, entitled to the privileges of membership, a candidate must:
  - a) be nominated and seconded by at least two current members of the Club, including President(s) and Vice-Presidents, who shall vouch for the candidate's fitness for membership.
  - b) fully complete an Application Form, which shall be lodged with the Hon. Secretary and a copy prominently displayed in a part of the Club premises regularly frequented by members for at least three days before election.
  - c) be elected to membership by simple majority of those present and voting either by the Club in a General Meeting or at a meeting of the Management Committee.
- 2.4 Prospective members shall be entitled to the benefits and privileges of membership and be subject to the Club Constitution, until such time as their membership application is resolved as per Rule 2.3
- 2.5 Colts membership shall be available only to those who are under 15 years of age on 31<sup>st</sup> August of the previous playing year and who are not in full time employment.
- 2.6 In the instance that they are not already full members in their own right, spouses, established partners and children, including adopted children, of members and Parents and siblings of Colts members, shall be entitled to the benefits of membership of the Club, including use of the Clubhouse, for as long as the member shall fulfil the requirements of membership as laid down in this Constitution. This shall also apply to guests of Club Members, including those present at social or other functions organised with the consent of the Management Committee. This shall not include the right to vote at any General Meeting.
- 2.7 Recognised members and immediate family of members, principally spouses, established partners and children, of any Club having a sporting fixture against the Club shall be entitled to the benefits of membership, including use of the Clubhouse, for the day of the aforementioned fixture, being regarded as guests. This shall not include the right to vote at any General Meeting.

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- 2.8 In the event of the conduct of any member being deemed, in the opinion of the Management Committee by a majority of two thirds of those present and voting at a Management Committee meeting, unbecoming or detrimental to the good character and interests of the Club and its members, after due consideration, that member may be suspended or expelled. The member so suspended or expelled shall have the right to have the matter discussed at the next General Meeting, where a motion for re-election may be put and be subject to a two-thirds majority of those present and voting. Every member of the Club shall be bound by and submit to the Constitution and Rules of the Club. Acceptance of Membership of the Club signifies acceptance of this Rule.

## **3) MANAGEMENT OF THE CLUB**

- 3.1 The Management and direction of the Club shall be vested in a Management Committee, which shall be elected at an Annual General Meeting and shall contain not more than seventeen members, and shall consist of the following:

- (a) The Officers of the Club, namely:
  - (i) Chairman
  - (ii) Honorary Secretary
  - (iii) Honorary Treasurer
- (b) The Honorary Fixture Secretary
- (c) The Hon Team Secretary
- (d) The Chairman of the Ground Maintenance Sub-Committee
- (e) The Chairman of the Social Sub-Committee
- (f) The 1st and 2nd eleven Saturday Team Captains and the 1st XI Sunday Captain.
- (g) The Chairman of the Colts Section Sub-Committee
- (h) The Club Welfare Officer
- (i) Club Development Officer
- (j) Communications Secretary
- (k) Coaching Co-ordinator
- (l) Fund Raising Co-ordinator
- (m) Ordinary member

- 3.2 The Management Committee shall be empowered to appoint a Club member to fill any post not elected at the Annual General Meeting or to co-opt, for any reason, any of the Clubs' members for a period of no longer than until the following Annual General Meeting. This shall not prevent the Management Committee co-opting this member again. There shall be no more than two co-opted members of the Management Committee at any one time. Co-opted members shall be entitled to vote on any matter.

- 3.3 All decisions made by the Management Committee shall be final, subject to Rules 6 and 7.

## **4) MANAGEMENT COMMITTEE MEETINGS**

- 4.1 The Management Committee shall meet as and when necessary, but not less than six times per year. At least 7 days notice must be given of any Management Committee Meeting.
- 4.2 A quorum will be formed when at least six persons are present, which must include at least two Officers.
- 4.3 All members present are entitled to vote on any matter, including the Chairman, who shall also be entitled to a casting vote in the event of deadlock.

## **5) MANAGEMENT COMMITTEE FUNCTIONS**

- 5.1 The Management Committee shall be responsible for the running of the Club, including ensuring that the rules of use of Hadley Field, as laid down by The Association, shall be adhered to during their periods of use. This matter shall include the conditions of use of the Pavilion and matters relating to access, behaviour and discipline.
- 5.2 The Management Committee shall be empowered to deal with any matters not covered by these Rules and the interpretation of these Rules.

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- 5.3 The Management Committee shall have the authority to make payments for the services of such suitable persons it may deem appropriate from time to time, either directly or through its Sub Committees, providing satisfactory insurance is in place.

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## 6) ANNUAL GENERAL MEETINGS

6.1 The Club shall have an Annual General Meeting in November or as near to that month as practicable and in any case, no later than the latter of the following January or fifteen months after the previous Annual General Meeting. The Meeting shall be for the purpose of electing the President and Vice-Presidents of the Club, the Officers of the Club, The Hon Fixture Secretary, The Hon Team Secretary, The Chairman of the Ground Maintenance Sub-Committee, The Chairman of the Social Sub-Committee, the Team Captains, who shall form the Selection Committee, the Team Vice-Captains, The Chairman of the Colts Section Sub-Committee, One ordinary member and the three representatives of the Club to the Association General Purposes Committee, at least one of whom must be a member of the Management Committee and also the Reporting Accountant(s). In addition, the meeting may elect other members of the Ground Maintenance, Social and Colts sub-committees and any other sub-committees that may be raised from time to time.

6.2 The Team Captains and Vice Captains, who shall all be elected separately, shall consist of:

- |   |  |
|---|--|
| a) The 1st XI Saturday (League) Captain | e) The 1st XI Saturday (League) Vice-Captain |
| b) The 1st XI Sunday Captain            | f) The 1st XI Sunday Vice-Captain            |
| c) The 2nd XI Saturday (League) Captain | g) The 2nd XI Saturday (League) Vice-Captain |
| d) The 2nd XI Sunday Captain            | h) The 2nd XI Sunday Vice-Captain            |

6.3 The Officers' and Sub-Committee reports and the Annual Accounts and budget for the next playing season, including recommended annual subscriptions, match fees, Colts registration fees and meal charges, shall be presented to the Annual General Meeting and subject to ratification. In addition, any other business that the Management Committee shall decide at any time or any member shall write to the Hon Secretary to be received at least seven days in advance of the meeting, shall be discussed.

6.4 Twenty-one days notice shall be given in writing to the members of the Club. Those present within thirty minutes of the advertised starting time will form a quorum.

6.5 Nominations for any elected position may be made:

- by written application to the Hon. Secretary and received at least 7 days prior to the date of the meeting. Such nominations must be proposed by a member and seconded by a member. Proposer, seconder and nominee must all qualify under Rules 2 & 9 and enjoy voting rights under rule 8.
- the majority decision of the Management Committee. The nominee must qualify under Rules 2 & 9 and enjoy voting rights under rule 8.

In both cases, the nominee must signify his acceptance of the nomination.

Should there be no such nominations for any position, or only a nomination from the Management Committee, then the Chairman shall accept nominations from the floor of the Annual General Meeting. Such nominations must be made by and seconded by two members of the Club, qualified under Rule 8 to vote for the post in question. Proposer, seconder and nominee must meet the qualification requirements in Rules 2 and 9.

## 7) EXTRAORDINARY GENERAL MEETINGS

7.1 An Extraordinary General Meeting shall be held at the request of either the Management Committee or one-third of the playing and social membership of the Club or by at least fifteen members of the Club, whichever shall be the greater.

Such request must be in writing to the Hon. Secretary and the Management Committee, setting out the matters to be discussed. No other matters may be discussed.

Such Meeting must be called within 28 days of the Hon. Secretary receiving such notice and 14 days notice of the Meeting shall be given to all members. Those present within thirty minutes of the advertised starting time will form a quorum.

## 8) VOTING RIGHTS AT GENERAL MEETINGS

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- 8.1 All fully paid-up playing or social members of the Club, as per Rule 2, who are over 16 years of age can vote at any General Meeting, save that voting rights for Presidents, Vice-Presidents and Social Members shall be restricted to exclude those votes involving the election of team captains and vice-captains. This shall not prevent Vice-Presidents who may also still be fully paid-up playing members from voting in the elections of team captains and vice-captains. Colts Members shall have no voting rights at any General Meeting.  
Voting may only be by those present at the Meeting. Voting by proxy shall not be permitted.

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## 9) LEVIES AND SUBSCRIPTIONS

- 9.1 The Club shall be empowered to determine and raise annual subscriptions, match fees and meal charges from its members.  
The subscriptions and fees to be paid by each member for the following season shall be considered at the Management Committee Meeting to be held in September or October each year and ratified by the following Annual General Meeting.
- 9.2 The Management Committee shall have the power to adjust the subscriptions and fees as it sees fit, if it shall decide that the circumstances warrant it. This power shall apply only until the following Annual General Meeting. The Management Committee shall also be empowered to adjust the fixed subscription and match fees in respect of junior members, unemployed members and those not playing a full season.
- 9.3 The match fees shall be paid after each game. No member who is more than 2 match fees in arrears shall be entitled to the benefits of membership.
- 9.4 Any Club member owing monies from the previous season shall not be eligible for election to any post within the Club nor for selection to play in any match until such time as the debts have been cleared or, in the case of playing, until satisfactory arrangements have been made to clear the debts.

## 10) CHANGES TO THE CLUB

- 10.1 The Management Committee shall have the power to change the make up of the Club as it shall deem appropriate at any time. These changes must be ratified at the following Annual General Meeting as under Rule 12.

## 11) SUB COMMITTEES

- 11.1 The Management Committee is empowered to appoint sub-committees as and when required and to deal with any matter not provided for in these Rules. The Chairman of such a Sub-Committee, or his named deputy, shall be co-opted onto the Management Committee. Sub-Committees may not make or commit to any expenditure without Management Committee authorisation. Each Sub-Committee should present a budget for the following year to the Management Committee for discussion at the Management Committee Meeting to be held in September or October as per Rule 9.1
- 11.2 In addition, there shall be standing Sub-Committees having no less than three and no more than six, members each. Each shall, through its Chairman or his named deputy, regularly report to the Management Committee as to their deliberations. Notwithstanding this, the Management Committee may, from time to time, impose such Rules with regard to the running and conduct of the Sub Committees as it shall deem fit. Each Committee may co-opt, as it deems fit, anyone who provides skills that may enhance their ability to run their particular area.
- 11.3 These Standing Sub-Committees shall be:
- (a) Ground Maintenance Committee, which shall be responsible for the preparation, maintenance, repair and renovation of the Hadley Field playing and surrounding areas, in conjunction with the London Borough of Enfield or their appointed agents. In the event of dispute, their role will include the right to decide the fitness of the ground for playing cricket.
  - (b) Social Committee, who shall be responsible for organising, running and controlling such social functions as they shall deem fit and have the facility to manage, having due regard to Rule 11.1.
  - (c) Colts Section Committee, who shall be responsible for organising cricket matches and practice for youth cricketers at various levels, depending upon the availability of such players.
- 11.4 The decisions of all Sub-Committees are subject to ratification by the Management Committee.
- 11.5 The Selection Committee shall consist of five people, being the following, all of whom shall be directly elected at the Annual General Meeting:
- a) The 1st XI Saturday (League) Captain, who shall be the Chairman of the Committee
  - b) The 2nd XI Saturday (League) Captain, who shall be the Vice-Chairman of the Committee.
  - c) The Sunday 1st XI Captain
  - d) The Sunday 2nd XI Captain
  - e) The Hon Team Secretary

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In the event of any Committee member being unable to attend, he may nominate his elected Vice-Captain as his deputy. In the event of any of the above posts not being filled, the Management Committee may elect a member, who should come from the elected Vice-Captains, if possible.

- 11.6 Selection for competitive games will be by Selection Committee decision, however, the Selection Committee shall make every endeavour to ensure that all playing members receive regular cricket, particularly through utilising non-competitive games. Colt members are available for selection, but, should not receive preference above full playing members. The Selection Committee should take due regard to rules 2 and 9, though not so as to disadvantage the Club.
- 11.7 Prospective members of the Club shall be expected to play in at least three games, after which the Selection Committee shall be able to recommend them to the Management Committee for membership, if it deems fit.

## **12) AMENDMENT TO THESE RULES**

- 12.1 No alteration, amendment or addition to these Rules shall be made, save by a majority of two-thirds of those members present and voting at a General Meeting. A copy of the motion proposing such alteration, amendment or addition must be sent in good time as per Rules 6 and 7 with the notice convening the Meeting. Any such alteration, amendment or addition must be notified to the membership within seven days of the Meeting.

## **13) OPERATION OF THE BAR**

- 13.1 Alcoholic drinks may be sold or supplied during the permitted hours, as determined from time to time by Act of Parliament and the Bar Committee of the Association, to any person not under the age of 18 years and entitled to be present on Club premises, subject to any provisions that the Management Committee may make in regard thereto and subject to the rules and regulations laid down by the Bar Committee or General Purposes Committee of the Association. No person under the age of 18 years shall be permitted behind the bar area.

## **14) DISBANDMENT OF THE CLUB**

- 14.1 The Club may only be wound up by an Extraordinary General Meeting of the Club called under Rule 7 for that purpose. Any motion to wind up the Club requires a majority of above three-quarters of those members present and voting at the Meeting. Any funds shall be distributed according to the wishes of the Meeting, but shall not unfairly benefit any member directly at the expense of any other.

## **15) SIGNING RULES**

All instruments of payment to be authorised by two signatories. One signatory, if authorised by the committee, may use internet banking.